

C.E.S. COLLEGE OF ARTS AND COMMERCE  
CUNCOLIM SALCETE GOA  
NOTICE

Date: 23-11-2023

A meeting of IQAC and management with the teaching and non-teaching staff is scheduled on 06-12-2023 at 11.30 a.m. in the college hall to discuss the following agenda.

Agenda:

1. Read and confirm the minutes of the previous meeting.
2. Compliance of the previous meeting.
3. Implementation of NEP for term II academic year 2023-24.
4. Review of work on NAAC Cycle III
5. A.O.B.

All are requested to attend the same.

*Suraj*

(Dr. Suraj M. Popker)

IQAC Co-ordinator

*Avinash V. Raikar*  
Prof. Avinash V. Raikar  
OFFICIATING PRINCIPAL  
The C.E.S. College of Arts & Commerce  
Shri Plo P. Lawrence Complex,  
Cuncolim, Salcete - Goa

- |                              |                     |            |
|------------------------------|---------------------|------------|
| 1. Abhaykarni                | Abhay R. Kany       | 9422058803 |
| 2. Vilas N. Radhyar          | <i>Vilas</i>        |            |
| 3. A. S. Dessai              | <i>A.S.</i>         |            |
| 4. C. Rahma Sancarajen       | <i>C.R.</i>         |            |
| 5. Tejo Gaurnera             | <i>Tejo</i>         |            |
| 6. Ms. Socomei Fernando      | <i>Socomei</i>      |            |
| 7. Santee J. Morghar         | <i>Santee</i>       |            |
| 8. Fatima Martins            | <i>Fatima</i>       |            |
| 9. Dr. (Mrs) A. A. Marathe   | <i>Dr. A.A.</i>     |            |
| 10. Ashvini Chari            | <i>Ashvini</i>      |            |
| 11. Dr. Savala Katapur       | <i>Dr. Savala</i>   |            |
| 12. Shubhakar N. Nair        | <i>Shubhakar</i>    |            |
| 13. Marisa Fernandes         | <i>Marisa</i>       |            |
| 14. Kalpita Gaurnera         | <i>Kalpita</i>      |            |
| 15. Chitra Gaurnera          | <i>Chitra</i>       |            |
| 16. Fueda Colares            | <i>Fueda</i>        |            |
| 17. Tina de Santa Tuya       | <i>Tina</i>         |            |
| 18. Dr. Mallica Desai        | <i>Dr. Mallica</i>  |            |
| 19. Ms. Yashvita Y. Ghatawal | <i>Ms. Yashvita</i> |            |
| 20. Nagendra Nair            | <i>Nagendra</i>     |            |
| 21. Sumesh S. Naik Dessai    | <i>Sumesh</i>       |            |
| 22. Raghavi Dessai           | <i>Raghavi</i>      |            |
| 23. Sijata Datta             | <i>Sijata</i>       |            |
| 24. Mandhar M. Nair          | <i>Mandhar</i>      |            |
| 25. Nitish Ghoshkar          | <i>Nitish</i>       |            |
| 26. Nitish Dessai            | <i>Nitish</i>       |            |
| 27. Dr. A. V. Raikar         | <i>Dr. A.V.</i>     |            |
| 28. Anshu L. Velip           | <i>Anshu</i>        |            |
| 29. Suraj M. Popker          | <i>Suraj</i>        |            |
| 30. Dr. Suraj M. Popker      | <i>Dr. Suraj</i>    |            |
| 31. Rohit D. Velip           | <i>Rohit</i>        |            |
| 32. Dimpal Taware            | <i>Dimpal</i>       |            |
| 33. Archana K. Raikar Desai  | <i>Archana</i>      |            |

Gegta Moxeti Dessai  
Bhargav K C Dessai  
Ditya D Dessai  
Bhavya S.K. Dessai

Y. Dessai  
B. Dessai  
B. Dessai

#### Minutes of the IQAC Meeting – 6<sup>th</sup> December 2023

Minutes of the IQAC meeting held on 6<sup>th</sup> December 2023 at 11:45 am to discuss the following agenda:

##### Agenda 1: Read and Confirm the Minutes of the Previous Meeting

Minutes of the IQAC meeting held on 12<sup>th</sup> September 2022 were read by the IQAC Coordinator. The resolution was proposed by Mr. Anand Dessai and seconded by Ms. Yashmita Ghatwal. After satisfactory discussion, the minutes were confirmed.

##### Agenda 2: Compliance of the Previous Meeting

- It was reported that AQAR Part A has been successfully uploaded on the portal, and Part B requires input from IQAC committee convenors.
- The IQAC coordinator stressed on the urgency and need of completing criteria II work by 31st December 2023.
- PTA and Alumni meetings were held.
- A one-day workshop on "Outcome-Based Education" was successfully conducted in collaboration with the DHE.
- The 10-Years Institutional Developmental Plan to be implemented for the next 10 years has already been submitted to the DHE. Faculty members have to put in their efforts to comply the same. Benchmarks are set for 2, 5, and 10 years subsequently.
- The feedback for the Academic Year 2022-23 was collected and analyzed, whereas feedback for the first half of the Academic Year 2023-24 has been initiated.

##### Agenda 3: Implementation of NEP from Term II for the Academic Year 2023-24

- NEP 2020 has been implemented from the Academic Year 2023-24.
- It was noted that minimum 15 students are required in each course to regulate the departmental workload except in Konkani and Marathi.
- Due to workload fluctuations related to the NEP, the Principals recommended a minimum of 30 students for SEC courses instead of 60 and proposed concessions for other languages in the Principal forum.

- A five-day Faculty Development Programme (FDP) was recommended for teachers, with an emphasis on SWAYAM course registration for both teachers and students.
- The establishment of two clubs, the Quiz Club and the Investor's Club, was decided, with specific departments, English and Economics Departments, taking the lead respectively.
- The Research and Information Cell will conduct a session on identifying research problems, and certificate courses with a minimum duration of 30 hours.
- Suggestion was made to conduct a talk on Mutual funds. Discussion also focused on state and national level seminars to be organized by the college.
- Discussion was held to restart the in-house publication journal titled "Manthan" – a multidisciplinary and multilingual journal. It was suggested that every faculty member should contribute at least 1 article towards the same.
- It was also noted that all teachers together should publish at least 5 research papers in UGC-Care journals and 1 in Scopus journal every year.
- All recently appointed teaching staff, namely Ms. Tina D'souza, Ms. Alisha Gaonkar, Ms. Manira Fernandes, and Ms. Ashivini Chari, were requested to plan for their Ph.D. registration.

#### Agenda 4: Review of Work on NAAC Cycle III

- Discussion focused on the progress on NAAC Cycle III and the NAAC coordinator position.
- Ms. Apoorva Marathe, IQAC Coordinator, resigned on 31st March 2023.
- Dr. Suraj M. Popker was appointed as IQAC Coordinator from 8<sup>th</sup> October 2023.
- The need to review the Course Outcomes (Cos), Programme Outcomes (POs), and Programme Specific Outcomes (PSOs) of B.A. and B.Com programs on the college website was discussed.
- Industry expert, Mr. Abhay Keny, assured to provide assistance for the apprenticeship of faculty so that they understand the work culture in the industry, and also with regards to MOU that needs to be signed with Industries and Educational institutes.

#### Agenda 5: A.O.B

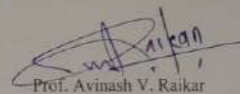
- Discussions included reshuffling of criteria in-charges and members after every three years, and conducting workshops on documentation for non-teaching staff.
- Emphasized on the need for timely submission of PBAS, and the Plan of Action for the second half of the Academic Year 2023-24 needs to be submitted before the winter vacation, i.e., by 23rd December 2023.

The meeting ended with vote of thanks to the chair.



(Dr. Suraj M. Popker)

IQAC Coordinator



Prof. Avinash V. Raikar