



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	THE CUNCOLIM EDUCATIONAL SOCIETY'S COLLEGE OF ARTS AND COMMERCE
Name of the head of the Institution	Dr. Sanjay P. Sawant Dessai
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	9183222865210
Mobile no.	9765569757
Registered Email	principal@cescollege.ac.in
Alternate Email	sanjaydessai@gmail.com
Address	Shri Pio F. Lawrence Complex, Cuncolim-Salcete-Goa.
City/Town	Cuncolim
State/UT	Goa
Pincode	403703

<b>2. Institutional Status</b>	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Semi-urban
Financial Status	central
Name of the IQAC co-ordinator/Director	Dr. (Mrs) Apoorva A. Marathe
Phone no/Alternate Phone no.	918322865774
Mobile no.	9527435941
Registered Email	iqac@cescollege.ac.in
Alternate Email	apoor.47@gmail.com

<b>3. Website Address</b>	
Web-link of the AQAR: (Previous Academic Year)	<a href="https://cescollege.ac.in/wp-content/uploads/2020/07/AQAR-2018-2019-Uploaded.pdf">https://cescollege.ac.in/wp-content/uploads/2020/07/AQAR-2018-2019-Uploaded.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="https://cescollege.ac.in/academic-calendar-2019-20/">https://cescollege.ac.in/academic-calendar-2019-20/</a>

<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.59	2013	05-Jan-2013	04-Jan-2018
2	B	2.33	2018	02-Nov-2018	01-Nov-2023

<b>6. Date of Establishment of IQAC</b>	15-Jul-2013
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<b>7. Internal Quality Assurance System</b>
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Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
Meeting with internal IQAC Member	06-Jun-2020 3	10
Meeting with internal IQAC Members	17-Mar-2020 2	10
Meeting with all IQAC Members	09-Nov-2019 3	20
Meeting with Internal IQAC Members	17-Oct-2019 2	10
Meeting with all teaching staff members	16-Jul-2019 2	36
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
<a href="#">View File</a>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

5

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

AQAR of 2018 19 was uploaded on NAAC website on 20th July 2020. IQAC conducted One Day workshop on "CampusOnline: LMS as per NAAC Guidelines on 17th August 2019 IQAC initiated a 'Winter Internship Programme' for students of 201920 . IQAC organized a ' One Day workshop for the members of faculty on CAS and API' on 21st May2020. IQAC conducted oneweek FDP on the subject of 'Application of Interactive Online Teaching Tools' on 9th to 13th June 2020 .

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achievements/Outcomes
To organize two meetings of IQAC internal and external members , to organize meetings with all stakeholders as teaching, nonteaching , students, parents and Alumni.	IQAC meeting of all internal and external members was conducted on 9th November 2019.The meetings of PTA and Alumni association were conducted.
1.Strengthening formal student mentoring program 2. To conduct annual coaching camp in the institution's premises on self-defence training for female students. 3. Strengthening and improvement of library facilities. 4. To offer more facilities to physically challenged and differently -abled students and staff. 5. To strengthen Faculty Exchange Pro-gram	1.More students approach for mentoring / counselling 2.Coaching session for female students conducted. 3.Library facilities are constantly upgraded. 4.Two faculty members have been awarded college Professorship and are Research Guides. 5. NSS Unit, Committees, departments and Student Council have organized state level workshops, activities , drives, rallies, awareness activities.
1.To organize activities , workshops, internships , seminars on emerging areas to benefit students 2.coaching for entrance at Higher education	1. National seminar on ' Konkani Cinema: Tantra and Mantra va Phudar' on 26th Feb 2020 conducted that benefited students , teachers and participants. 2. Coaching for PG entrance and for the competitive examination formalities and personality development workshops to be organized during December and January were planned.
The uploading of AQAR 2018-19 in new format	AQAR 2018-19 was uploaded on 20th July 2020.
Plan of activities for parents and Alumani as stakeholders	Meetings were conducted , activities were not conducted due to COVID-19 pandemic.
<a href="#">View File</a>	

**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
Governing Council	28-Nov-2020

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

Yes

Date of Visit

04-Oct-2018

16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	26-Feb-2020
17. Does the Institution have Management Information System ?	No

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

• The Goa University constitutes the Board of Studies as per the UGC regulations for curriculum planning. • Four faculty members of the college are nominated as the members of the Board of Studies (BOS). • The faculty nominated on the BOS along with the other members prepare the syllabus in their respective subjects. • Besides the BOS, the faculty members are delegated to prepare the drafts of the Course papers by constituting Sub-Committees. • Workshops are organised by the faculty in their respective colleges to discuss the details of the syllabus in their subjects. • In these workshops, faculty from the colleges affiliated to Goa University participate to work out the modalities of the implementation of the syllabus. • Minute details (topics and Sub-topics) are discussed in the workshop to arrive at uniformities in all colleges in a given course paper/subject/syllabus. • The course objective, course outcome, pedagogy, reading material/books recommended are prescribed by the BOS. • HOD/Teacher-in-Charge, in the subject conduct meetings and assigns distribution of course papers in the respective subject for the effective implementation of the syllabus. • Faculty prepare a soft copy of the planned Teaching Plan in the course paper and is mailed monthly to the HOD/Vice Principal/Principal. • A compliance copy of the Teaching Plan is mailed every month and compiled hard copy of the same is submitted at the end of the year in all the course papers to check the effective implementation of the curriculum. • Faculty profile and PBAS are submitted at the end of the Academic year by the Faculty. • The faculty make use of latest technology (ICT, Smart Board) for effective implementation of the curriculum.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
<b>No Data Entered/Not Applicable !!!</b>					

#### 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
<b>No Data Entered/Not Applicable !!!</b>		
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	T.Y B.A (General)	15/06/2019
BCom	T.Y B. Com (Honors)	15/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
No Data Entered/Not Applicable !!!	

### 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Arts	14
BCom	Commerce	5
BCom	Winter- Internship	29
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### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

Feedback Obtained
<p>Feedback is collected from different stakeholders of the institution. This includes: 1) STUDENTS • Students feedback is obtained during the first and second half of the academic year. • Students feedback is collected from B. A/ B. Com students on curriculum and faculty. • The feedback Committee of the college analyses the feedback received from the students and feedback reports are submitted to the principal for consideration. • The IQAC verifies the analyzed reports. • These reports are shown to the faculty for further improvement. 2) TEACHERS • The faculty feedback is obtained on the Curriculum to make necessary changes and update the courses as per the demands of the society through BOS. • The faculty make suggestions on the curriculum. • The faculty suggested that syllabus should be designed to help the students to prepare for competitive examinations. The need to emphasize the focus on the practical component was suggested. • The faculty recommended the need to</p>

incorporate industry based, market- friendly and job-oriented training sessions in the curriculum. 3) EMPLOYERS • Framework of questionnaire to collect feedback from employers is in the process. 4) ALUMNI • The feedback of the Alumni was collected through google forms and carefully analyzed by the Feedback Committee of the college. • The suggestions of the Alumni are accepted and additional infrastructural facilities for students development was undertaken for improvement. 5) PARENTS • The parents' feedback was obtained on the Curriculum of their wards. This helped in understanding parents' level of satisfaction. • As per the suggestion of the parents NCC unit of boys and girls was started in the academic year 2019-20.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Arts	360	351	351
BCom	Commerce	360	200	200
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### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	551	Nil	25	Nil	Nil

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
100	100	50	16	2	100
<a href="#">View File of ICT Tools and resources</a>					
No file uploaded.					

#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring system is implemented in the institution wherein 25 students are assigned to a faculty member who acts as a mentor for the entire year. The objective behind initiating mentoring system in the institution is to help students to improve their academic performance, minimise absenteeism rate, encourage students to face challenges with greater confidence and guide them for selection of right career opportunity. Mentor interacts with the students at regular interval and monitors their academic performance and attendance. Mentors help the students to understand the concept in their subject and solve their doubts. Students are counselled by the mentors and subject faculties for improving their academic performance and attendance. The students have been given guidance for academic and stress related issues. Mentors encourage the students to participate in co-curricular and extra-curricular activities for upgrading themselves. The mentors of the class discuss with each and every student individually and support them in all the possible ways to enrich their academic performance. The work assigned to Mentor teachers include the following : 1. Getting to know the family background

(economic and social) of the student and suggesting any possible assistance in this regard. 2. Maintaining the academic and personal history of the student. 3. Know the students better so as to design suitable teaching learning methodologies. 4. To identify slow and advanced learners. 5. To direct the advanced learners to add on courses like the in-house Additional Credit Programme and other subject specific courses (Moocs). 6. Keeping the students informed about various college activities and channelizing them to co-curricular and extracurricular activities or events as per their interest and talent. 7. Noting the major milestones and the progress of the students over the years, thereby helping the student achieve her/ his potential with advice for suitable careers in their areas of excellence. 8. Addressing individual student problems or any interpersonal issues arising in the class. 9. To take first hand informal feedback from the students on the college and its functioning. 10. Mentoring of students through difficult times. In addition, the college has always provided a very conducive and cordial ambience for an informal mentoring through the student teacher interface at various other levels College has specially appointed Councilor to take care of each student and solve their problems.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
551	23	1:24

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
6	6	Nil	6	8

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. Sanjay P. Sawant Dessai.	Principal	"Awareness on Road Safety" (2018-19) "Sahakar Shree" , Government of Goa .
No file uploaded.			

## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
<a href="#">View File</a>				

### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college follows the Goa university guidelines for evaluation both continuous internal evaluation systems as well as semester end exams. However, the nature of assignments is based more on field and experiential learning reports. The College follow internship for students for 30 hours of work experience. Evaluations such as films visual arts where verbal description and linguistic skills are not required have been very favourably accepted by the students. Field based subjects i.e. Geography is evaluated on the basis of field reports. Students are also encouraged to present papers in conferences



and seminars. 2.5.3 - Academic calendar prepared and adhered for conduct of Examination and other related matters. Before the new academic year commences, every department and the assigned committees have to submit a proposal plan for the next academic year and the same will be printed in the academic calendar. The examination committee will give the details for the upcoming Intra Semester Assessment Examinations and the Semester end Examinations as prescribed by the Goa University.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The College follows academic calendar of Goa University which is sent at the end of the previous academic year. University provides guidelines for the conduct of continuous internal evaluation under Choice Based Credit System (CBCS) since its implementation in 2017-2018. During the induction programme for fresher's Principal orients students regarding the rules and regulations, facilities available and the mechanism of curricular and co - curricular activities. These are made available in college prospectus. College Examination Committee prepares the schedule for the conduct of examination and evaluation of Intra Semester Assessment (ISA) at the beginning of each term. The responsibilities of the committee members and other faculty is prepared and notified to all concerned two weeks before the commencement of the examination. The committee prepares the examination time table well in advance and the same is displayed on notice board. The results are declared within Seven Days of the completion of the ISA Examinations. College Examination Committee prepares the schedule for the conduct of examination and evaluation of Semester End Examination (SEE). The responsibilities of the committee members and other faculty is prepared and notified to all concerned four weeks before the commencement of the examination. The committee prepares the time table for Semester I to IV examination (Regular/Repeat) and the same is displayed on notice board. The time table scheduled for the Semester V and VI (Regular/Repeat) is prepared and sent by the university and the necessary arrangements are made by the college for the conduct of the same. The results of Semester End Examination I to IV (Regular/Repeat) are declared within one month from the completion of examination.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://cescollege.ac.in/wp-content/uploads/2020/08/CO-PO-Website-document-1.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
02	BCom	Commerce	41	38	92.68
01	BA	Arts	85	84	99.1
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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://cescollege.ac.in/wp-content/uploads/2020/12/Student-Satisfaction->

**CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION****3.1 – Resource Mobilization for Research**

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
<b>No Data Entered/Not Applicable !!!</b>				
No file uploaded.				

**3.2 – Innovation Ecosystem**

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
<b>No Data Entered/Not Applicable !!!</b>		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Principal of the college	Dr. Sanjay P. Sawant Dessai	Government of Goa	13/11/2019	Principal of the college
Two College faculty members have been awarded Professorship	Dr. Avinash V. Raikar and Dr. Prakash R. Morakar	Goa University	24/06/2020	Two College faculty members have been awarded Professorship
Principal of the college	Dr. Sanjay P. Sawant Dessai	Government of Goa	04/02/2019	Principal of the college
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
<b>No Data Entered/Not Applicable !!!</b>					
No file uploaded.					

**3.3 – Research Publications and Awards**

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
<b>No Data Entered/Not Applicable !!!</b>		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
<b>No Data Entered/Not Applicable !!!</b>	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
<b>No Data Entered/Not Applicable !!!</b>	
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nill	Nill	Nill	2020	Nill	Nill	Nill
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nill	Nill	Nill	2020	Nill	Nill	Nill
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
<b>Attended/Seminars/Workshops</b>	4	7	28	Nill
<b>Presented papers</b>	2	3	Nill	Nill
<b>Resource persons</b>	Nill	8	1	4
No file uploaded.				

**3.4 – Extension Activities**

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government

Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
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No Data Entered/Not Applicable !!!

No file uploaded.

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
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No Data Entered/Not Applicable !!!

No file uploaded.

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
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No Data Entered/Not Applicable !!!

No file uploaded.

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
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No Data Entered/Not Applicable !!!

No file uploaded.

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2000000	1714902

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added
Seminar halls with ICT facilities	Existing

Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
<a href="#">View File</a>	

#### 4.2 – Library as a Learning Resource

##### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
KOHA	Partially	19.05	2017

##### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	5318	1546276	49	5179	5367	1551455
Reference Books	1560	599655	219	63914	1779	663569
e-Books	3135000	Nill	Nill	Nill	3135000	Nill
Journals	25	68910	2	11080	27	79990
e-Journals	60000	Nill	5	Nill	60005	Nill
Digital Database	1	5900	Nill	Nill	1	5900
CD & Video	50	Nill	Nill	Nill	50	Nill
Library Automation	6878	2145931	268	69093	7146	2215024
Weeding (hard & soft)	1364	145178	374	24493	1738	169671
Others(s pecify)	33	53656	6	6515	39	60171
<a href="#">View File</a>						

##### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departme nts	Available Bandwidt h (MBPS/ GBPS)	Others
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Existing	61	24	61	9	0	13	15	4	0
Added	0	0	0	0	0	0	0	10	0
Total	61	24	61	9	0	13	15	14	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
<b>No Data Entered/Not Applicable !!!</b>	

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
2000000	1825671	900000	786467

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The College has well established systems, procedures and mechanism for the maintenance and optimum utilization of physical, academic and support facilities like library, sports, computers, laboratory, classrooms, staffroom, office and hall. After approval of the budget by the Management, budget was assigned for the repairs and maintenance of facilities and was managed by the Purchase and Disposal Committee and Infrastructure and Maintenance Committee, through regular plans, executions, monitoring and repairs and replacements. The proposal for purchase and maintenance of facilities was prepared by the committees and was forwarded for approval to the Principal, IQAC and the Governing Council, before implementation. The safety and security of the college facilities have been ensured by 24 hours service by security personnel. The entry point of the college and the other crucial locations are under CCTV surveillance for safeguarding the assets of the college. The college has fourteen classrooms with LCD and two laboratories with Wi-Fi facility. The class representatives look after the maintenance of class facilities. The classrooms, staff rooms, library, seminar hall, laboratories, and college campus is cleaned regularly by the outsourced staff and is monitored by the Committee. The institution has canteen facility, wash rooms for male and female staff as well as for the students with regular water supply. The college girl's common room is equipped with sanitary pad machine and necessary facilities and is well maintained by outsourced staff. Sufficient water storage tanks are placed overhead and are taken care through regular cleaning and maintenance. Water filters are cleaned and serviced after regular time intervals. The library is well equipped with necessary requirements, text books, reference books, journals, magazines, newspapers, e-journals and digital database. The Library is kept open from 9a.m. to 5p.m. for the student, faculty and the general public. The library is partially automated with KOHA software. The library stock verification process and weeding out of old or damaged stock is carried out annually. Disposal of stock is done after the approval of the library committee and purchase and disposal committee. The college is well equipped with IT Laboratory with networking and internet facilities. Minor repairs were

managed internally and for major repairs it was referred to the service providers. Irreparable IT equipment's were referred to the Purchase and Disposal Committee for further decision and action. IT lab is available to staff and students. Licenses of all software are renewed regularly. The Geography laboratory is equipped with toposheet, stereoscope, satellite imageries, GPS instruments, globes, aerial photograph and other necessary equipment's. Sports equipment's and facilities are taken care by the sports department and MTS. Purchases and Disposals of the sports equipment's were referred to the Purchase and Disposal Committee for further decision and action. A diesel generator installed at the college helps in maintaining regular power supply in case of power failure. The fire extinguishers are placed at crucial locations and are refilled on timely basis every three months. The technical equipment's are under Annual Maintenance Contract and are regularly repaired.

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Students Aid Fund	13	26400
Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil
<a href="#">View File</a>			

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2020	Nil	Nil	Nil	Nil	Nil
<a href="#">View File</a>					

#### 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil



## 5.2 – Student Progression

### 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	Null	Null	Null	Null	Null
<a href="#">View File</a>					

### 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
<b>No Data Entered/Not Applicable !!!</b>	
<a href="#">View File</a>	

### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
<b>No Data Entered/Not Applicable !!!</b>		
<a href="#">View File</a>		

## 5.3 – Student Participation and Activities

### 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	Null	Null	Null	Null	Null	Null
No file uploaded.						

### 5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The students' council and Cultural Council were formed by conducting elections on 27th July, 2019 in the college and the students voted their representatives. Accordingly the Council was constituted of 17 student members who elected Class representatives General Secretary and Cultural Secretary and 9 faculty members were nominated on the council. The Students' Council was inaugurated on 29th August, 2019. The council held regular meetings in which common issues were discussed by giving opportunity to the students to represent their ideas. The council organised activities to explore the talents among students, encouraged team work that based on themes creating social and environmental awareness. The council encourages the students to participate in events organised by other institutions. They represent the student body and actively participate in the various Inter- Collegiate events at state and national level. Ms. Misba Sayed



and Ms. Priyanka Velip participated in the District Level Essay writing competition, organised by the South Zone District Legal Services Authority. Ms. Misba Sayed won the First place. Mr. Anand Kumar from S.Y.B.Com. won the first place in the Declamation Contest organized by Nehru Yuva Kendra Sangathan at Block Level, District Level and State Level. He represented the state of Goa at the national level contest held in Delhi. NSS Advisory Committee: A male as well as female Student Representative is included in the committee for better outreach and extension activities in the college. They attend the meetings of the committee and provide suggestions for better service to society. College Sports Council: The General Secretary and all the Class Representatives are active members of the council. They participate in organising sports activities in the college. Vasundhara Nature Club: Students are enrolled on this Club to organise eco-friendly activities. Wall Paper/ Magazine Committee: The General Secretary and one student nominee is appointed to conduct activities. Gender Champion Club: Students are enrolled on this Club to organize gender related activities and create awareness. Representation of students on Administrative and Academic Bodies of the College: IQAC: A student representative has been included in the IQAC Cell of the college to provide constructive suggestions and improvement in the learning environment in the college. Students Aid Fund Committee: The General Secretary of the college is the student representative in the Committee. RUSA Committee : The General Secretary of the college is the student representative in the Committee. Cell for Anti- Ragging: Two Student representatives from Arts and Commerce respectively are included in the Cell. Collegiate Student Grievance Redressal Committee (UGC Redress of Grievances Students) Regulation, 2019) : A student member is included as a member on this Committee.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Alumni Association of the College was registered under Society act 1961 at Registrar's office, Government of Goa. The Registration No. of the "Alumni Association" is 31/Goa/2018. Executive Committee meetings were held during the year to discuss the activity plans, Alumni enrolment drive and developmental works in the college. The total new enrolment of Alumni done during 2019-20 is 60.

5.4.2 – No. of enrolled Alumni:

60

5.4.3 – Alumni contribution during the year (in Rupees) :

12000

5.4.4 – Meetings/activities organized by Alumni Association :

Meetings/activities organized by Alumni Association : 4 Meetings held on 19/10/2019, 02/11/2019, 16/11/2019, 30/12/2019 Activities: Extension of library facilities to Alumni.

#### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

##### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The academic responsibilities have been monitored through IQAC and HODs / Incharge of departments. The Heads of the departments along with their department faculty prepares academic plan and submit to IQAC. The Statutory

committees are formed as per the rules and regulations of UGC, Goa University, Government of Goa and Government of India. Councils, Committees and Cells provide input in academic and administrative functioning of the college. The committees plan and function as per IQAC activity plan. The teachers, non-teaching staff, management and students participate in planning, decision making, policy making and implementation of the responsibilities of these bodies as per the requirements. The management monitors all the college activities through Governing council. The responsibilities are assigned to teachers, non-teaching staff and students through Committees and Councils. During the IQAC meetings, staff / students / PTA / Alumni meetings, Principal takes the input from all the stakeholders in the form of suggestions, problems, clarifications and development of academic as well as administrative matters. Principal takes the suggestions and requirements from students during his continuous interactions. Principal places the necessary matters before the Governing Council for further actions.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<p>1.The appointed members of BOS of Goa University and concerned Faculty members are deputed to participate in the proceedings of planning and implementation of curriculum by Board of Studies and their Sub committees.</p> <p>2.The college has a mechanism to collect feedback from all stakeholders for curriculum development. 3. FDP and Workshops on e-content preparation have been organised by the college. Teachers participated in the workshops organised by BOS in all subjects.</p>
Teaching and Learning	<p>1.All the departments submit their estimated workload as per teaching requirements. After approval by the DHE, necessary recruitment of teachers is undertaken before the beginning of the academic year. 2.On the basis estimation of workload for the forthcoming year timetable is made ready and displayed for information.</p>
Examination and Evaluation	<p>1.The University as well as College conducts Semester End examinations for the final year students and first year and Second year respectively. In addition to this, the progress of students is monitored through continuous evaluation in the form of assignments, tests and presentations to measure students' academic achievements. Under-performing students are given repeated chance to improve.</p> <p>2.Examination Policy is flexible during</p>

	<p>COVID - 19 pandemic. Examination material was sent online to the students and Semester six regular examination were conducted online and results were compiled and sent to Goa university.</p>
<p>Research and Development</p>	<p>1.The College has encouraged research activities by providing required infrastructure to faculty and students.  2. Teachers are motivated to publish research papers in recognised journals.  3. A separate provision for research cell is made for the researchers to do research work. Faculty member from Commerce and Geography have been recognized as Ph.D. guides. College is recognised as a research cluster in the subject of Commerce, Economics, Geography.</p>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>1.The College library is well equipped with e-papers, LAN and digital board facility. N-List accounts for the teachers, students, as well as ex-students are created to use the e-resources available online. 2.The Smart boards in IT Lab and in one classroom, Speakers and LCD's in all the classrooms have been installed.  3.Separate examination section , Cabins for Vice Principal, IQAC Co-Ordinator and Counsellor have been made available. 4.Air conditioners for the office, customized cupboards and instruments for Geography Lab are provided.</p>
<p>Human Resource Management</p>	<p>1.The College has organized FDPs for the teachers to get acquainted with the latest technologies and creation of e-contents. 2.Teaching /Non-teaching staff are motivated to participate in workshops and seminars.</p>
<p>Industry Interaction / Collaboration</p>	<p>1.To gain practical knowledge, students have been sent for internship.  2. Field Trips and Study Tours are also organised to give exposure to the students.</p>
<p>Admission of Students</p>	<p>1.Advertisement regarding admissions is published in local newspapers, local channel and college website. Visits to neighbouring higher secondaries are organised for the promotion of the courses. Admissions of the students are done as per the Goa University statutes and ordinances. Admissions are given purely on merit basis and are based on reservation policy of the government.</p>

2.Faculty members are available for students during admission to guide in choosing the appropriate subjects. College has plans to increase the students' strength and accordingly, the institution has undertaken expansion of infrastructural facilities, including new classrooms.

### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The plan of implementing the MIS module in planning and development is under process. However, all the plans and implementation for development is done with the help of the present software.
Administration	1.Biometrics for teaching and non-teaching staff is used for attendance. 2.Leave applications are sent by staff through e-mail. 3.Staff data is updated on the college website.
Finance and Accounts	1.College uses Tally ERP-9 software in accounts section for accounting purpose. 2.Students fees are received through NEFT. 3.The entire accounts section is computerized.
Student Admission and Support	1.Students who wish to take admission in the college fill the online admission form. 2.Student details are computerised. 3.Attendance of students is taken and uploaded online through the Mograsis app on weekly basis.
Examination	I.S.A and SEE Examination schedule is prepared and uploaded on college website. During pandemic, exam fees were paid online by final year students and hall tickets were also provided to the students digitally.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	Nil	Nil	Nil	Nil
<a href="#">View File</a>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional	Title of the administrative	From date	To Date	Number of participants	Number of participants
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	development programme organised for teaching staff	training programme organised for non-teaching staff			(Teaching staff)	(non-teaching staff)
2020	Nil	Nil	Nil	Nil	Nil	Nil
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
3	3	5	2

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
LTC, Medical Allowance, Education Allowance, Financial help to Staff through management funds	LTC, Medical Allowance, Education Allowance, Financial help to Staff through management funds	Financial help through the Staff Association Account, Scholarships–SC, ST, OBC and Merit scholarships are given by members of faculty for meritorious students. Financial Assistance given by the faculty to the needy students. Book Bank system through PTA.

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Audit was conducted by the Chartered Accountant who is appointed by the college after the end of the financial year. Finalization of account was completed and financial statements were prepared and submitted to the auditor for further verification. The Financial audit was completed in August 2020. The audited statements are first approved by the governing council and then signed by the Principal and the Chairman.
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
ONGC	650000	Corporate Social Responsibility
No file uploaded.		

## 6.4.3 – Total corpus fund generated

0

**6.5 – Internal Quality Assurance System**

## 6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	No	Nil
Administrative	No	Nil	No	Nil

## 6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1.The PTA executive committee paid Rs. 61,992 through PTA account for installation of ceiling fans and fixtures in the classrooms on 23/09/2011. 2. Yoga classes have been initiated by the PTA. 2.

## 6.5.3 – Development programmes for support staff (at least three)

Nil

## 6.5.4 – Post Accreditation initiative(s) (mention at least three)

1.National Seminar on films 2.Internship for students. 3.FDP for teachers on "Application of interactive online teaching tools, post Covid- 19"

## 6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

## 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	Nil	Nil	Nil	Nil	Nil
<a href="#">View File</a>					

**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES****7.1 – Institutional Values and Social Responsibilities**

## 7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
A Rally on 'Gender Sensitisation', by Gender Champions Club	24/01/2019	24/01/2019	98	88
Workshop on 'Gender Awareness 'by	06/03/2020	06/03/2020	60	20

Gender Champions Club				
A poster competition on the theme 'Female Problems and Solutions in Indian Society'.	06/03/2020	06/03/2020	10	4
Quiz Competition on 'Women Achievers'	07/03/2020	07/03/2020	90	25

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NIL

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Provision for lift	No	Nil
Ramp/Rails	Yes	Nil
Braille Software/facilities	No	Nil
Rest Rooms	No	Nil
Scribes for examination	No	Nil
Special skill development for differently abled students	No	Nil
Any other similar facility	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	Nil	Nil	Nil	Nil	Nil	Nil	Nil
<a href="#">View File</a>							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct for Students	25/04/2019	Nil



### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

30th August, 2019 Poster Making Competition themed 'Save Mother Earth', conducted by Students and cultural council 30th August, 2019 Rangoli Competition using eco-friendly colors organized jointly by Students Council and cultural council. 30th August, 2019 Wild Flower Arrangement Competition themed 'Let's appreciate the beauty of nature' organized jointly by Students and cultural council. 16th December, 2019 Wealth out of waste Themed 'Towards the generation of less waste, reuse of consumables, recycling of waste and recovery of valuable resources from waste', jointly organized by students and cultural council. 14th to 20th September, 2019 Paper Bag Making: The NSS unit conducted a week-long activity of making 'Paper Bags'. 24 25th September 2019 Cloth Bag Making: Cloth Bags Making programme organised by the NSS unit. 24th August, 2019 Talk on Waste Management was organized and the Green Campus Initiative started by the NSS unit. 2nd October, 2019 Street Play on Swachhta: The Unit in association with Cuncolim Municipal Council staged a Street Play on Swachhta in the Cuncolim market.

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

1. Visits to old age home. 2. Kitchen Garden. Title of the practice: Development of Kitchen Garden and green initiative in college 1. Objectives of the Practice i) To promote the culture of love for vegetation among staff and students ii) To undertake green initiative in campus iii) To motivate students and staff to grow vegetables for consumption. What are the objectives / intended outcomes of this "best practice" and what are the underlying principles or concepts of this practice (in about 100 words)? Vegetables are an important part of our daily food. Inculcating a habit of growing our own vegetables among students, staff and the surrounding community is the major purpose behind the practice. This practice aims at generating love for nature among the students, staff and community. 2. The Context What were the contextual features or challenging issues that needed to be addressed in designing and implementing this practice (in about 150 words)? Within a limited area marked for kitchen gardens, the college had to take assistance of the Government of Goa, Department of Agriculture, scheme titled 'Development of Kitchen Garden'. A study of air purifying plants had to be done to create a green campus. However, a plan was also devised to set up the composite bin to use canteen and other wet waste collected to create organic manure. 3. The Practice Describe the practice and its uniqueness in the context of India higher education. What were the constraints / limitations, if any, faced (in about 400 words)? The college has to develop the kitchen garden within a limited space for cultivation. A dedicated gardener is employed to nurture the plantation. Regular visits by staff and students are held to reignite the interest in plants. This practice was started from the year 2019 and hence at its inception stage. An official from Agricultural Zonal office had visited for site inspection and detailed discussion. 4. Evidence of Success Provide evidence of success such as performance against targets and benchmarks, review results. What do these results indicate? Describe in about 200 words. The kitchen garden produce has been distributed among staff and students. An article on the kitchen garden and vegetables cultivated have been published on Gomantak (Marathi) newspaper. 5. Problems Encountered and Resources Required



Please identify the problems encountered and resources required to implement the practice (in about 150 words). A more intense study and training will be required for improving cultivation and the produce. 6. Notes (Optional) Please add any other information that may be relevant for adopting/ implementing the Best Practice in other institutions (in about 150 words). Any other information regarding Institutional Values and Best Practices which the HEI would like to include.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

1. The college has conducted workshop on "CampusOnline: LMS as per NAAC Guidelines on 17th August 2019 to benefit students and faculty. 2. IQAC initiated a 'Winter Internship Programme' for students during academic year 2019-20 and 29 students of S.Y.B.COM class have been benefited by the programme. 3. IQAC organized a 'One Day workshop for the members of faculty on CAS and API' on 21st May 2020. 4. IQAC conducted one-week FDP on the subject of 'Application of Interactive Online Teaching Tools' on 9th to 13th June 2020 and trained all faculty members and implemented Google classroom for teaching during post COVID 19 pandemic. 5. The NSS unit organized 100 activities including cleanliness Drives on college campus and in the neighboring areas, waste management activities, plastic free campus, making of envelopes, paper and cloth bags and distributing them in nearby areas. 6. The campus is notified as a 'No Smoking Zone'. 7. The NCC unit has initiated several physical fitness activities. 8. The college has initiated several workshops and sessions to encourage the slow - learners and advanced learners to take up the competitive examinations. 9. The work on Digitalisation and MIS is in progress. 10. The Plans to connect more Alumni and encourage PTA to conduct activities has been initiated.

Provide the weblink of the institution

<https://cescollege.ac.in>

### 8. Future Plans of Actions for Next Academic Year

The activity plan for the academic year 2020-21 : • The IQAC has planned to conduct two meetings of all members, two meetings with students, ALUMNI and non-teaching staff during 2020 -21. The initiatives of IQAC include national level seminar in social sciences, languages, human values and students progression. • A plan of conducting Academic Audit from 2020-21 onwards by including teaching plan and its compliance, personal profile of the faculty, PBA forms and minutes as well as reports of Departmental activities. • It is also planned to conduct the following to benefit the students as Tally course, Effective Writing Courses, Communication Skills, Personality Development Courses, Courses in English Grammar, Basics of Computers (typing). • Monitoring ISA examinations of Sem I to Sem VI, Improving mentoring and counselling for slow learners and advanced learners, special coaching for SC and ST students, organization of various activities for promoting students personality development and revision of SSS forms has been planned. • Activities planned to promote innovative practices amongst students and research among faculty members are workshops on "English Pronunciation and Phonetics", on "Digital Payments / Online filing of IT return", webinar on "Research Methodology", on "Calligraphy in Devanagari Script (Hindi, Marathi or Konkani) as well as on "Script writing for Drama". The research cell of the college has planned to conduct national level seminar and workshops to

encourage writing and publication of research papers by the teaching faculty. • Proposals under Criterion IV includes initiation of activities under Budget allocation for Infrastructure augmentation are provision for Consultancy Room, Transport facilities for Students, Rest room for teaching/non-teaching staff . Hands on training on use of I.C.T based teaching for faculty is specifically emphasized. It is proposed to initiate focus on internship, career counselling and placement for students and special emphasis on Value Education Classes. • The other initiatives includes completion of work on MIS modules to benefit administration and e-governance, arranging workshops for teaching non-teaching staff on the theme "Digital India". To encourage youth and other stakeholders P.T.A. activities are proposed. • Organization of activities related to gender issues and human values have been proposed. The proposal of installing Solar power in new building to ensure Environmental Consciousness and sustainability and adopting new best practices are future plans.