

THE C.E.S. COLLEGE OF ARTS AND COMMERCE
CUNCOLIM SALCETE GOA

NOTICE

Date : 23.10.2018

A meeting of the members of IQAC is scheduled on 29/10/2018 at 8.30 a.m. in the Principal's Chamber to discuss the following :

Agenda :

1. Read and confirm the minutes of previous meeting.
2. Input of Peer Team Visit NAAC 2nd Cycle,
3. Submission of AQAR.
4. Reconstitution of IQAC
5. A.O.B.

All members are requested to attend the same.



(Dr. Apoorva A. Marathe)
Co-ordinator, IQAC



(Dr. Sanjay P. Sawant Dessai)
Principal

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Minutes of the IQAC meeting held on 29th October 2018

As per the notice circulated on 23-10-2018 the meeting of the IQAC teacher members was held on 29-10-2018 at 8.30 a.m. in the Principal's cabin. The meeting was presided over by the newly appointed Principal Dr. Sanjay P. Sawant Dessai. The following members were present in the meeting:

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| 1. | Dr. Sanjay P. Sawant Dessai | Chairman |
| 2. | Dr. Apoorva A. Marathe | Co-ordinator |
| 3. | Dr. Savita S. Nadkarni | member |
| 4. | Dr. Sarala V. Katageri | member |
| 5. | Dr. Avinash V. Raikar | member |
| 6. | Mr. Anand S. Dessai | member |
| 7. | Dr. Prakash R. Morakar | member |
| 8. | Mrs. Yashmita Y. Ghatwal | member |

Agenda 1: Read and confirm the minutes of previous meeting.

Chairman, IQAC and Principal Dr. Sanjay P. Sawant Dessai, welcomed the members and initiated the proceedings of the meeting. The minutes of previous meeting held on 26th September were read and confirmed.

Agenda 2: Input of Peer Team Visit NAAC 2nd Cycle,

The IQAC Co-ordinator shared with the members the input of NAAC Peer Team that visited college on 4th and 5th October, 2018 for the Institutional Assessment and Accreditation for 2nd Cycle. The SWOC analysis and the recommendations for quality enhancement of the institution made by the Peer Team were discussed. Input was taken by the members to initiate the same.

Agenda 3 :Submission of AQAR

The IQAC Co-ordinator mentioned that as per the new AQAR guidelines of November 2017, the last date for the institution to submit AQAR is 32st December every year. Since all the staff was busy in preparing for the NAAC Peer Team visit for Assessment and Accreditation of the institution for 2nd cycle on 4th and 5th October, 2018, the AQAR for 2017-18 will be sent before the stipulated date.

Agenda 4: Reconstitution of IQAC

All the members unanimously agreed to reconstitute the IQAC, Dr. Sanjay P. Sawant Dessai, Principal of the College, proposed the name of Dr. Sarala V. Katageri, Vice-Principal of the college, to take over as the new IQAC Co-ordinator which was agreed by all the members. The chairman mentioned that the IQAC shall be constituted as per the new NAAC guidelines provided in November, 2017.

Agenda 5: A.O.B.

The preparation for National Seminar planned in December, the competitive examination formalities and personality development workshops to be

organised during January were reviewed. As documentation, dissemination of information and development and maintenance of institutional data base are important functions of the IQAC, the members suggest that an IQAC e-mail id should be generated and circulated to all the staff members so that they could forwards reports, achievements details to the IQAC.

There being no matter to discuss, the meeting ended with vote of thanks.



(Dr. Apoorva A. Marathe)
Co-ordinator, IQAC



(Dr. Sanjay P. Sawant Dessai)
Principal

